

# Scholarship Checklist

Using this scholarship checklist can help you keep track of everything you need to do to apply for free money!



## 1. Gather What You Need to Apply for Scholarships

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- Basic contact information
- High school details
- A list of achievements and honors
- A list of extracurricular activities, clubs, work, and volunteer experience
- GPA and test scores
- A statement of purpose
- A list of possible essay topics to pull from
- Financial information

## 2. Complete the FAFSA

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- Create your FSA ID.
- Gather all the documents that you need in order to file.
- Make sure you read through and understand the current year's FAFSA updates and changes.

## 3. Search For Scholarships

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- Search College Raptor's scholarship search tool.
- Talk to high school guidance counselors to learn about scholarship opportunities.
- Reach out to local organizations

## 4. Determine if You Qualify for the Award

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- What is the selection criteria?
- Do you meet all of the scholarship's criteria?
- Can you provide all of the documentation that is asked for?
- Are there any expectations that you are required to meet?
- Will you be able to meet these expectations?

## 5. Note Deadline and Submission Requirements

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## 6. Complete Your Scholarships Application

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## 7. Get Letters of Recommendation

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## 8. Write the Essay

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## 9. Review Your Application

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- Is everything spelled properly?
- Is the information you submitted correct?
- Do you have ALL the requested documentation?
- Has your essay been proofread?

## 10. Submit

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### notes

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